



Rizzetta & Company

**Palma Sola Trace
Community Development District
Board of Supervisors'
Regular Meeting
June 22, 2023**

District Office · Riverview, Florida · (813) 533-2950

Mailing Address – 3434 Colwell Avenue, Suite 200, Tampa, Florida 33614

**Palma Sola Trace
Community Development District**

Palma Sola Trace Clubhouse. 7408 Hamilton Road, Bradenton FL, 34209

| | | |
|-----------------------------|--------------------------------------------------------------------------|------------------------------------------------------------------------------------------------|
| Board of Supervisors | Eva Walker Mike Coury Dan Crumpler Mary Gray William Diamond | Chairman Vice Chairman Assistant Secretary Assistant Secretary Assistant Secretary |
| District Manager | Matthew Huber | Rizzetta & Company, Inc. |
| District Counsel | Lauren Gentry | Kilinski I Van Wyk |
| District Engineer | Rick Schappacher | Schappacher Engineering |

All cellular phones must be placed on mute while in the meeting room.

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (813) 533-2950. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY), or 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

June 14, 2023

**Board of Supervisors
Palma Sola Trace Community
Development District**

FINAL AGENDA

Dear Board Members:

The regular meeting of the Board of Supervisors of the Palma Sola Trace Community Development District will be held on **Thursday, June 22, 2023, at 1:30 p.m.** at the Palma Sola Trace Clubhouse, located at 7408 Hamilton Road, Bradenton, Florida 34209. The following is the agenda for this meeting:

- 1. CALL TO ORDER**
- 2. AUDIENCE COMMENTS**
- 3. STAFF REPORTS**
 - A. District Counsel
 - B. District Engineer
 - C. District Manager
 1. Review of Monthly Financial.....Tab 1
- 4. BUSINESS ITEMS**
 - A. Review of the Budget Mailed Notice Cover Letter.....Tab 2
- 5. BUSINESS ADMINISTRATION**
 - A. Consideration of Minutes of Board of Supervisors' Special Meeting held on May 25, 2023.....Tab 3
 - B. Consideration of Operations & Maintenance Expenditures for May 2023.....Tab 4
- 6. SUPERVISOR REQUESTS**
- 7. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to contact us at (813) 933-5571.

Respectfully,

Matthew Huber

Matthew Huber
District Manager

Tab 1



Rizzetta & Company

Palma Sola Trace Community Development District

**Financial Statements
(Unaudited)**

May 31, 2023

Prepared by: Rizzetta & Company, Inc.

palmasolatracedd.org
rizzetta.com

Palma Sola Trace Community Development District

Balance Sheet
As of 05/31/2023
(In Whole Numbers)

| | General Fund | Reserve Fund | Debt Service Fund | Total Gvmnt Fund | Fixed Assets Group | Long-Term Debt |
|----------------------------------------------|----------------|----------------|-------------------|------------------|--------------------|------------------|
| Assets | | | | | | |
| Cash In Bank | 69,693 | 0 | 18,762 | 88,455 | 0 | 0 |
| Investments | 36,861 | 123,726 | 293,642 | 454,230 | 0 | 0 |
| Accounts Receivable | 1,911 | 0 | 3,175 | 5,085 | 0 | 0 |
| Refundable Deposits | 381 | 0 | 0 | 381 | 0 | 0 |
| Fixed Assets | 0 | 0 | 0 | 0 | 3,341,827 | 0 |
| Amount Available in Debt Service | 0 | 0 | 0 | 0 | 0 | 315,579 |
| Amount To Be Provided Debt Service | 0 | 0 | 0 | 0 | 0 | 2,199,421 |
| Total Assets | 108,846 | 123,726 | 315,579 | 548,151 | 3,341,827 | 2,515,000 |
| Liabilities | | | | | | |
| Accounts Payable | 8,066 | 0 | 0 | 8,066 | 0 | 0 |
| Accrued Expenses | 1,707 | 0 | 0 | 1,707 | 0 | 0 |
| Revenue Bonds Payable-Long Term | 0 | 0 | 0 | 0 | 0 | 2,515,000 |
| Total Liabilities | 9,773 | 0 | 0 | 9,773 | 0 | 2,515,000 |
| Fund Equity & Other Credits | | | | | | |
| Beginning Fund Balance | 129,255 | 110,155 | 303,846 | 543,257 | 0 | 0 |
| Investment In General Fixed Assets | 0 | 0 | 0 | 0 | 3,341,827 | 0 |
| Net Change in Fund Balance | (30,183) | 13,571 | 11,733 | (4,879) | 0 | 0 |
| Total Fund Equity & Other Credits | 99,072 | 123,726 | 315,579 | 538,378 | 3,341,827 | 0 |
| Total Liabilities & Fund Equity | 108,846 | 123,726 | 315,579 | 548,151 | 3,341,827 | 2,515,000 |

See Notes to Unaudited Financial Statements

Palma Sola Trace Community Development District

Statement of Revenues and Expenditures

As of 05/31/2023

(In Whole Numbers)

| | Year Ending 09/30/2023 | Through 05/31/2023 | Year To Date 05/31/2023 | |
|----------------------------------------------|---------------------------|-----------------------|----------------------------|----------------|
| | Annual Budget | YTD Budget | YTD Actual | YTD Variance |
| Revenues | | | | |
| Interest Earnings | | | | |
| Interest Earnings | 0 | 0 | 375 | (375) |
| Special Assessments | | | | |
| Tax Roll | 149,074 | 149,074 | 149,927 | (853) |
| Total Revenues | 149,074 | 149,074 | 150,302 | (1,228) |
| Expenditures | | | | |
| Legislative | | | | |
| Supervisor Fees | 7,000 | 4,667 | 4,200 | 467 |
| Total Legislative | 7,000 | 4,667 | 4,200 | 467 |
| Financial & Administrative | | | | |
| Administrative Services | 5,728 | 3,818 | 3,819 | 0 |
| District Management | 21,322 | 14,215 | 14,215 | 0 |
| District Engineer | 6,500 | 4,333 | 6,587 | (2,254) |
| Disclosure Report | 1,000 | 1,000 | 1,000 | 0 |
| Trustees Fees | 2,200 | 1,600 | 1,580 | 20 |
| Assessment Roll | 5,304 | 5,304 | 5,304 | 0 |
| Financial & Revenue Collections | 5,304 | 3,536 | 3,536 | 0 |
| Accounting Services | 19,094 | 12,730 | 12,729 | 0 |
| Auditing Services | 3,400 | 3,400 | 3,300 | 100 |
| Public Officials Liability Insurance | 3,391 | 3,391 | 3,038 | 353 |
| Legal Advertising | 500 | 333 | 83 | 250 |
| Dues, Licenses & Fees | 175 | 175 | 175 | 0 |
| Website Hosting, Maintenance, Backup & Email | 3,000 | 2,000 | 1,953 | 47 |
| Total Financial & Administrative | 76,918 | 55,835 | 57,319 | (1,484) |
| Legal Counsel | | | | |
| District Counsel | 10,000 | 6,667 | 5,700 | 967 |
| Total Legal Counsel | 10,000 | 6,667 | 5,700 | 967 |
| Electric Utility Services | | | | |
| Utility Services | 2,000 | 1,333 | 1,861 | (528) |
| Utility - Street Lights | 2,000 | 1,333 | 1,209 | 125 |
| Total Electric Utility Services | 4,000 | 2,666 | 3,070 | (403) |
| Stormwater Control | | | | |
| Aquatic Maintenance | 8,700 | 5,800 | 17,011 | (11,211) |
| Lake/Pond Bank Maintenance & Repair | 1,500 | 1,000 | 0 | 1,000 |
| Fountain Service Repair & Maintenance | 250 | 167 | 375 | (208) |

See Notes to Unaudited Financial Statements

Palma Sola Trace Community Development District

Statement of Revenues and Expenditures

As of 05/31/2023

(In Whole Numbers)

| | Year Ending | Through | Year To Date | |
|---------------------------------------------------|---------------|------------|--------------|--------------|
| | 09/30/2023 | 05/31/2023 | 05/31/2023 | |
| | Annual Budget | YTD Budget | YTD Actual | YTD Variance |
| Aquatic Plant Replacement | 1,000 | 667 | 0 | 666 |
| Total Stormwater Control | 11,450 | 7,634 | 17,386 | (9,753) |
| Other Physical Environment | | | | |
| Property Insurance | 5,225 | 5,225 | 4,790 | 435 |
| General Liability Insurance | 3,730 | 3,730 | 3,341 | 389 |
| Landscape Maintenance | 10,920 | 7,280 | 37,573 | (30,293) |
| Perimeter Wall Repair | 7,500 | 5,000 | 11,575 | (6,575) |
| Total Other Physical Environment | 27,375 | 21,235 | 57,279 | (36,044) |
| Road & Street Facilities | | | | |
| Guard & Gate Facility Maintenance & Repair | 6,000 | 4,000 | 2,640 | 1,360 |
| Street Light/Decorative Light Maintenance | 5,000 | 3,333 | 13,128 | (9,794) |
| Total Road & Street Facilities | 11,000 | 7,333 | 15,768 | (8,434) |
| Contingency | | | | |
| Miscellaneous Contingency | 1,331 | 887 | 19,763 | (18,876) |
| Total Contingency | 1,331 | 887 | 19,763 | (18,876) |
| Total Expenditures | 149,074 | 106,924 | 180,485 | (73,560) |
| Total Excess of Revenues Over(Under) Expenditures | 0 | 42,150 | (30,183) | 72,332 |
| Fund Balance, Beginning of Period | 0 | 0 | 129,255 | (129,255) |
| Total Fund Balance, End of Period | 0 | 42,150 | 99,072 | (56,923) |

See Notes to Unaudited Financial Statements

Palma Sola Trace Community Development District

Statement of Revenues and Expenditures

As of 05/31/2023

(In Whole Numbers)

| | Year Ending 09/30/2023 | Through 05/31/2023 | Year To Date 05/31/2023 | |
|----------------------------------------------------------|---------------------------|-----------------------|----------------------------|------------------|
| | Annual Budget | YTD Budget | YTD Actual | YTD Variance |
| Revenues | | | | |
| Interest Earnings | | | | |
| Interest Earnings | 0 | 0 | 1,306 | (1,306) |
| Special Assessments | | | | |
| Tax Roll | 12,265 | 12,265 | 12,265 | 0 |
| Total Revenues | <u>12,265</u> | <u>12,265</u> | <u>13,571</u> | <u>(1,306)</u> |
| Expenditures | | | | |
| Contingency | | | | |
| Capital Reserve | 12,265 | 12,265 | 0 | 12,265 |
| Total Contingency | <u>12,265</u> | <u>12,265</u> | <u>0</u> | <u>12,265</u> |
| Total Expenditures | <u>12,265</u> | <u>12,265</u> | <u>0</u> | <u>12,265</u> |
| Total Excess of Revenues Over(Under) Expenditures | <u>0</u> | <u>0</u> | <u>13,571</u> | <u>(13,571)</u> |
| Fund Balance, Beginning of Period | <u>0</u> | <u>0</u> | <u>110,155</u> | <u>(110,155)</u> |
| Total Fund Balance, End of Period | <u>0</u> | <u>0</u> | <u>123,726</u> | <u>(123,726)</u> |

Palma Sola Trace Community Development District

Statement of Revenues and Expenditures

As of 05/31/2023

(In Whole Numbers)

| | Year Ending 09/30/2023 | Through 05/31/2023 | Year To Date 05/31/2023 | |
|----------------------------------------------------------|---------------------------|-----------------------|----------------------------|------------------|
| | Annual Budget | YTD Budget | YTD Actual | YTD Variance |
| Revenues | | | | |
| Interest Earnings | | | | |
| Interest Earnings | 0 | 0 | 9,153 | (9,153) |
| Special Assessments | | | | |
| Tax Roll | 268,067 | 268,067 | 269,486 | (1,419) |
| Total Revenues | <u>268,067</u> | <u>268,067</u> | <u>278,639</u> | <u>(10,572)</u> |
| Expenditures | | | | |
| Debt Service | | | | |
| Interest | 108,067 | 108,067 | 106,906 | 1,160 |
| Principal | 160,000 | 160,000 | 160,000 | 0 |
| Total Debt Service | <u>268,067</u> | <u>268,067</u> | <u>266,906</u> | <u>1,160</u> |
| Total Expenditures | <u>268,067</u> | <u>268,067</u> | <u>266,906</u> | <u>1,160</u> |
| Total Excess of Revenues Over(Under) Expenditures | <u>0</u> | <u>0</u> | <u>11,733</u> | <u>(11,733)</u> |
| Fund Balance, Beginning of Period | <u>0</u> | <u>0</u> | <u>303,846</u> | <u>(303,846)</u> |
| Total Fund Balance, End of Period | <u>0</u> | <u>0</u> | <u>315,579</u> | <u>(315,579)</u> |

Palma Sola Trace CDD
Investment Summary
May 31, 2023

| <u>Account</u> | <u>Investment</u> | <u>Balance as of</u> <u>May 31, 2023</u> |
|--------------------------------------------------------|-------------------------------------------------|---------------------------------------------|
| The Bank of Tampa | Money Market Account | \$ 3,310 |
| The Bank of Tampa ICS Program: Pinnacle Bank | Money Market Account | 33,551 |
| | Total General Fund Investments | <u>\$ 36,861</u> |
| | | |
| The Bank of Tampa ICS Capital Reserve Pinnacle Bank | Money Market Account | \$ 123,726 |
| | Total Reserve Fund Investments | <u>\$ 123,726</u> |
| | | |
| US Bank Series 2013 Revenue | First American Treasury Obligation Fund Class Z | \$ 139,679 |
| US Bank Series 2013 Reserve A-1 | First American Treasury Obligation Fund Class Z | 133,631 |
| US Bank Series 2013 Reserve A-2 | First American Treasury Obligation Fund Class Z | 18,375 |
| US Bank Series 2013 Prepayment A-1/A-2 | First American Treasury Obligation Fund Class Z | 1,957 |
| | Total Debt Service Fund Investments | <u>\$ 293,642</u> |

**Palma Sola Trace Community Development District
Summary A/R Ledger
From 05/01/2023 to 05/31/2023**

| Fund_ID | Fund Name | Customer | Invoice Number | AR Account | Date | Balance Due | |
|--------------------------|------------------|--------------------------------|---------------------------------|-------------------|-------------|--------------------|-----------------|
| 390, 2463 | 390-001 | 390 General Fund | Manatee County Tax Collector | AR00000178 | 12110 | 10/01/2022 | 1,910.79 |
| Sum for 390, 2463 | | | | | | | 1,910.79 |
| 390, 2465 | 390-200 | 390 Debt Service Fund S2013 | Manatee County Tax Collector | AR00000178 | 12110 | 10/01/2022 | 3,174.87 |
| Sum for 390, 2465 | | | | | | | 3,174.87 |
| Sum for 390 | | | | | | | 5,085.66 |
| Sum Total | | | | | | | 5,085.66 |

**Palma Sola Trace Community Development District
Summary A/P Ledger
From 05/1/2023 to 05/31/2023**

| Fund Name | GL posting date | Vendor name | Document number | Description | Balance Due |
|--------------------------|------------------------|-------------------------------------|------------------------|--------------------------------------------------|--------------------|
| 390, 2463 | | | | | |
| 390 General Fund | 05/01/2023 | Admiral Environmental | 2194 | Monthly Aquatic Management 05/23 | 850.00 |
| 390 General Fund | 05/12/2023 | Admiral Environmental | 2229 | Recurring - Wetland/ Preserve/Natural Area 05/23 | 2,600.00 |
| 390 General Fund | 05/14/2023 | Bellmore Electric, Inc. | 8251 | Street Light Repair 05/14/23 | 1,225.00 |
| 390 General Fund | 05/01/2023 | BrightView Landscape Services, Inc. | 8381563 | Landscape Maintenance 05/23 | 748.00 |
| 390 General Fund | 05/23/2023 | BrightView Landscape Services, Inc. | 8422385 | Tree Care 05/23 | 572.00 |
| 390 General Fund | 05/25/2023 | Daniel Crumpler | DC052523 | Board of Supervisors Meeting 05/25/23 | 200.00 |
| 390 General Fund | 05/25/2023 | Eva Walker | EW052523 | Board of Supervisors Meeting 05/25/23 | 200.00 |
| 390 General Fund | 05/15/2023 | Kilinski / Van Wyk, PLLC | 6627 | General Counsel 04/23 | 1,271.00 |
| 390 General Fund | 05/25/2023 | Michael Joseph Coury | MC052523 | Board of Supervisors Meeting 05/25/23 | 200.00 |
| 390 General Fund | 05/25/2023 | William M Diamond | WD052523 | Board of Supervisors Meeting 05/25/23 | 200.00 |
| Sum for 390, 2463 | | | | | 8,066.00 |
| Sum for 390 | | | | | 8,066.00 |
| Sum Total | | | | | 8,066.00 |

Palma Sola Trace Community Development District
Notes to Unaudited Financial Statements
May 31, 2023

Balance Sheet

1. Trust statement activity has been recorded through 5/31/23.
2. See EMMA (Electronic Municipal Market Access) at <https://emma.msrb.org> for Municipal Disclosures and Market Data.
3. For presentation purposes, the Reserves are shown in a separate fund titled Reserve Fund.

Summary A/R Ledger – Payment Terms

4. Payment terms for landowner assessments are (a) defined in the FY22-23 Assessment Resolution adopted by the Board of Supervisors, (b) pursuant to Florida Statutes, Chapter 197 for assessments levied via the county tax roll.

Tab 2

PALMA SOLA TRACE COMMUNITY DEVELOPMENT DISTRICT

District Office · Riverview, Florida · (813) 533-2950
Mailing Address – 3434 Colwell Avenue, Suite 200, Tampa, Florida 33614
www.palmasolatracecdd.org

June 14, 2023

Dear Palma Sola Trace Owner,

This letter is to explain the increase of \$446.70 that you will experience in CDD fees for next year, which will begin in October 2023. Please remember that these fees, which fund the CDD, are paid through your real estate taxes.

Palma Sola Trace CDD has not increased assessments for more than 13 years. It is customary to increase these fees by 2-3% annually to keep up with inflation. As a result of not increasing fees for this extended time, we are experiencing many areas of deferred maintenance, along with price increases for all our vendor contracts. Additionally, our infrastructure is approaching 20 years old, and we are seeing increased maintenance and replacement costs.

Keep in mind, this increase is for our budget year beginning in October 2023. While we have already begun with some projects to address these issues, many more will not commence until early 2024, when these funds become available as taxes are collected.

We appreciate your understanding of this necessary increase, and your patience as we move forward in maintaining the beauty of our neighborhood.

***Kind Regards,
Eva Walker,
Chairman of Palma Sola Trace CDD***

Tab 3

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**PALMA SOLA TRACE
COMMUNITY DEVELOPMENT DISTRICT**

The special meeting of the Board of Supervisors of the Palma Sola Trace Community Development District was held on **Thursday, May 25, 2023, at 10:02 a.m.** at the Palma Sola Trace Clubhouse located at 7408 Hamilton Road, Bradenton, FL 34209.

Present and constituting a quorum:

| | |
|-----------------|------------------------------------------------------|
| Eva Walker | Board Supervisor; Chairman |
| Mike Coury | Board Supervisor; Vice Chair |
| Dan Crumpler | Board Supervisor; Asst. Secretary (via Phone) |
| Mary Gray | Board Supervisor; Asst. Secretary |
| William Diamond | Board Supervisor; Asst. Secretary |

Also present were:

| | |
|----------------|----------------------------------------------------------------|
| Matthew Huber | Regional District Manager; Rizzetta & Company, Inc. |
| Ruben Durand | District Manager; Rizzetta & Company, Inc. |
| Jeff Rondon | Representative; HOA |
| David Kaiser | Representative; HOA President |
| Grace Kobitter | District Counsel; Kilinski Van Wyke (via Phone) |

| | |
|----------|----------------|
| Audience | Present |
|----------|----------------|

FIRST ORDER OF BUSINESS

Call to Order

Mr. Huber called the meeting to order and conducted roll call, confirming a quorum was present.

SECOND ORDER OF BUSINESS

Audience Comments

There were no audience comments.

THIRD ORDER OF BUSINESS

Staff Reports

A. District Counsel

District Counsel was present; however, no report was given.

49 **B. District Engineer**

50
51 Not present, no report given.

52
53 **C. District Manager**

54
55 Mr. Huber indicated that the next regular meeting is scheduled for Thursday, June
56 22, 2023, at 1:30 p.m.

57
58 **1. Review of Monthly Financials**

59
60 Mr. Huber presented the Financial Statement to the Board for review.

61
62 **2. District Manager Report**
63 **Registered Voter Count**

64
65 Mr. Huber informed the Board that the registered voter count for Palma Sola Trace
66 CDD is 653 as of April 15, 2023.

67
68 On a Motion by Ms. Walker, seconded by Mr. Diamond, with all in favor, the Board
69 approved the additional meeting set for May 25, 2023, at 10:00 a.m., for the Palma Sola
70 Trace Community Development District.

71
72 **FOURTH ORDER OF BUSINESS**

**Presentation of Fiscal Year 2023-2024
Proposed Budget**

73
74
75 **1. Consideration of Resolution 2023-05, Approving the Fiscal Year**
76 **2023-2024 Proposed Budget and Setting the Public Hearing on**
77 **the Final Budget**

78
79 Mr. Huber presented the Fiscal Year 2023-2024 Proposed Budget to the Board
80 and a discussion ensued.

81
82 On a Motion by Ms. Walker, seconded by Mr. Diamond, with all in favor, the Board
83 adopted Resolution 2023-05, Approving the Fiscal Year 2023-204 Proposed Budget and
84 Setting the Public Hearing on the Final Budget, for the Palma Sola Trace Community
85 Development District.

86
87 **FIFTH ORDER OF BUSINESS**

**Presentation of Fiscal Year 2021-2022
Audit Report**

88
89
90 On a Motion by Mr. Coury, seconded by Ms. Gray, with all in favor, the Board accepted
91 the Fiscal Year 2021-2022 Audit Report, for the Palma Sola Trace Community
92 Development District.

93
94
95

96 **SIXTH ORDER OF BUSINESS**

**Consideration of Access
Control Upgrades**

97
98
99 Mr. Huber presented the Access Control Upgrade Proposal to the Board.
100

101 On a Motion by Ms. Walker, seconded by Mr. Coury, with all in favor, the Board approved
102 the proposal from CIA Access in the amount of \$13,778.98 to upgrade the Access Control
103 Gates, for the Palma Sola Trace Community Development District.

104 **SEVENTH ORDER OF BUSINESS**

**Consideration of
Three-Year Hardwood Plan Proposal**

105
106
107
108 Mr. Huber presented the Three-Year Hardwood Plan Proposal to the Board.
109

110 On a Motion by Ms. Walker, seconded by Mr. Coury, with all in favor, the Board approved
111 the Three-Year Hardwood Plan Proposal, for the Palma Sola Trace Community
112 Development District.

113 **EIGHTH ORDER OF BUSINESS**

**Consideration of Minutes of
Board of Supervisors Regular
Meeting held on April 27, 2023**

114
115
116
117
118 Mr. Huber presented the Minutes of the Board of Supervisors Regular Meeting held on April
119 27, 2023, to the Board.
120

121 On a Motion by Ms. Walker, seconded by Mr. Diamond, with all in favor, the Board
122 approved the Regular Meeting Minutes from April 27, 2023, for the Palma Sola Trace
123 Community Development District.

124 **NINTH ORDER OF BUSINESS**

**Consideration of Operations and
Maintenance Expenditures for
April 2023**

125
126
127
128
129 Mr. Huber presented the Operations and Maintenance Expenditures for April 2023 to the
130 Board. The Board has requested a link to view the Operations and Maintenance
131 Expenditures prior to CDD meetings.
132

133 On a motion from Ms. Walker, seconded by Mr. Diamond, the Board of approved the
134 Operations and Maintenance Expenditures for April 2023 (\$11,272.71), for the Palma Sola
135 Trace Community Development District.

136 **TENTH ORDER OF BUSINESS**

Supervisor Requests

137
138
139 Mr. Crumpler requested weekly reports from Staff.
140
141

142 **ELEVETH ORDER OF BUSINESS** **Adjournment**

143

| |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| On a motion by Mr. Coury, seconded by Mr. Diamond, with all in favor, the Board adjourned the meeting at 11:25 a.m., for the Palma Sola Trace Community Development District. |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

144

145

146

Assistant Secretary

Chair / Vice Chair

Tab 4

**PALMA SOLA TRACE
COMMUNITY DEVELOPMENT DISTRICT**

District Office - Citrus Park, Florida - (813)-933-5571

Mailing Address - 3434 Colwell Avenue, Suite 200, Tampa, Florida 33614

palmasolatracecdd.org

**Operation and Maintenance Expenditures
May 2023
For Board Approval**

Attached please find the check register listing the Operation and Maintenance expenditures paid from May 1, 2023 through May 31, 2023. This does not include expenditures previously approved by the Board.

The total items being presented: **\$27,515.78**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

Palma Sola Trace Community Development District

Paid Operation & Maintenance Expenditures

May 1, 2023 Through May 31, 2023

| <u>Vendor Name</u> | <u>Check Number</u> | <u>Invoice Number</u> | <u>Invoice Description</u> | <u>Invoice Amount</u> |
|-------------------------------------|---------------------|---------------------------------|-------------------------------------------------|-----------------------|
| Admiral Environmental | 100122 | 2107 | Recurring - Wetland/Preserve/Natural Area 04/23 | \$ 2,600.00 |
| Admiral Environmental | 100122 | 2142 | Additional Maintenance 04/23 | \$ 2,500.00 |
| BrightView Landscape Services, Inc. | 100123 | 8363619 | South Wall Clean up and Removal of Debris 03/23 | \$ 9,000.00 |
| BrightView Landscape Services, Inc. | 100123 | 8370555 | Sod 04/23 | \$ 2,600.00 |
| BrightView Landscape Services, Inc. | 100123 | 8385730 | South Wall Clean up and Removal of Debris 04/23 | \$ 3,000.00 |
| BrightView Landscape Services, Inc. | 100118 | 8412217 | Irrigation Repair 03/23 | \$ 118.92 |
| BrightView Landscape Services, Inc. | 100118 | 8412218 | Irrigation Repair 05/23 | \$ 102.67 |
| Daniel Crumpler | 100114 | DC042723 | Board of Supervisors Meeting 04/27/23 | \$ 200.00 |
| Eva Walker | 100115 | EW042723 | Board of Supervisors Meeting 04/27/23 | \$ 200.00 |
| Florida Power & Light Company | 100119 | FPL Summary Palma Sola 04/23 | FPL Summary Palma Sola 04/23 | \$ 394.36 |
| Grau & Associates, P.A. | 100120 | 24097 | Audit FYE 09/30/2022 05/23 | \$ 1,300.00 |
| Michael Joseph Coury | 100116 | MC042723 | Board of Supervisors Meeting 04/27/23 | \$ 200.00 |

Palma Sola Trace Community Development District

Paid Operation & Maintenance Expenditures

May 1, 2023 Through May 31, 2023

| <u>Vendor Name</u> | <u>Check Number</u> | <u>Invoice Number</u> | <u>Invoice Description</u> | <u>Invoice Amount</u> |
|------------------------------|---------------------|-----------------------|---------------------------------------|----------------------------|
| Rizzetta & Company, Inc. | 100113 | INV0000079668 | District Management Fees 05/23 | \$ 4,387.33 |
| Schappacher Engineering, LLC | 100121 | 2408 | Engineering Services 04/23 | \$ 712.50 |
| William M Diamond | 100117 | WD042723 | Board of Supervisors Meeting 04/27/23 | <u>\$ 200.00</u> |
| Report Total | | | | <u>\$ 27,515.78</u> |